

Union County Airport Authority Agenda Nov.11-2019

1. Call to order -4:00PM Popio,
2. Minutes of the Oct. meeting
3. Treasures Report, Invoices presented for payment

Presidents Report

- UCAA Annual meeting at LaScala Dec. 10 (special meeting notice req.)
Attendees confirming: Co. Comm (3 or 4), Co. Engineer (2), Co. Prosecutor (2), ODOT has been invited awaiting confirmation, Marysville City manager will be unable to attend, awaiting a designee.
- AOBF contract and negotiations under way.
- IAC interested in returning to KMRT
- UC Chamber of Commerce interested in the use of the SVH for the Community Celebration, April 2020
- Roofs were assessed by District 7 Roofing, we expect an estimate to complete needed repairs soon.

Committee reports

- Snow and ice removal proposal evaluation and recommendation (Rausch & Mitchell)
4. Consultant's report; Woolpert, Greg Shuttleworth, Tyler Bicknell
 - Night IFR approaches RW 27 status / alternatives?
 - Concrete pad
 - Contracts to formalize consultants engagement, ODOT and FAA. (formal resolution needed)
 - Meeting with Ryan Homes and next steps.
 - Detroit ADO Conference call 9:00am Monday 11-18.
 5. SkyVista / AP manager report
 6. Other reports

7. Unfinished Business: Reschedule of our planned trip to Lost Nation Airport, in Willoughby, Ohio
8. New Business:
9. Next meeting, possible Special meeting prior to 12/10.

UNION COUNTY AIRPORT AUTHORITY
MINUTES
NOVEMBER 12, 2019

The Union County Airport Authority held its regular monthly meeting on Tuesday, November 12, 2019 at the Union County Airport, 760 Clymer Road, Marysville, Ohio. The meeting was called to order by President John Popio. Members present were Mr. Bruce Rausch, Mr. Ken Denman, Mr. Jim Mitchell, Mr. Bob Chapman, Mr. Shaun Bailey and Mr. Phillip LaPointe. Guests present were Mr. Greg Shuttleworth and Mr. Tyler Bickner of Woolpert. Mr. Dave Holden attended via phone. Mr. Popio delayed the start of the meeting to hear a short presentation from Tonya of the Marysville Chamber of Commerce Caroline from the Visitor's Bureau. They are interested in using the Hangar II building to hold their annual banquet. They viewed the space and thought it would work for them. The board asked that they follow up with Skyvista and the commissioners regarding logistics and liability insurance etc. This banquet would be held in April and would host about 250 people. Caroline asked if the board would be interested in hosting the SAE Auto Drive Challenge. This would be held sometime in June and would host approximately 250-300 people and 8 vehicles for display. Universities from all over compete by building autonomous vehicles, they are judged and then an event is held to honor the participants. Again, she will speak with Skyvista and the Commissioners to make sure the logistics will work. The only concern the board has is with the upcoming construction of ramp and taxiway areas. More to be discussed later. Mr. Eric Dobson and Mr. Brett Hunter also addressed the board on behalf of the IAC. They have held events at the airport in the past and asked if they might hold an event this year in June. Skyvista voiced concerns that they would not be able to provide hangar space to house the planes overnight and the board reminded them that the board received numerous noise complaints especially on Sunday mornings. The group said Sunday mornings cannot be avoided. This group will probably not hold the event at Union County due to these restrictions.

The board then resumed its regular meeting agenda. Mr. Denman motioned to approve the October minutes as presented. Mr. Rausch second. Motion passed. Mr. Chapman motioned to accept the attached list of bills for payment, Mr. Mitchell second. Motion passed.

Mr. Popio reported that the annual end of the year meeting will be held Tuesday, December 10th at the LaScala in Dublin. Social time will begin at 6:30 pm with dinner and a short meeting to follow approximately at 7:00 pm. He also reported that the 2020 Balloon Rally contract is under negotiation. Skyvista wants this contract to address the issue of their employees having to direct Balloon Rally vendors prior to this event and Skyvista paying them to work for the Rally. They want the Rally to pay for their employee to do this or for the Rally to provide their own person to do it. They also want to maintain being reimbursed for the loss of business during the rally and the days preceding. The Balloon Rally will be held on August 11, 2020. The board will continue with dialogue on these issues. Mr. Popio has also contacted District 7 for a quote for roof repairs and are expecting that soon. Hopefully, the board will have that quote by next meeting and will be able to act at that time. Mr. Popio also met with the Commissioners and the county administrator regarding the budget. Mr. Popio explained the projects that will be coming up at the airport, the grant money that has been granted and what the county share would be to justify the amount requested from the Commissioners to fund these projects. He also explained while the board does have funds available there are other expenses coming up that will need funding such as land acquisition and repairs on other buildings. No word back from the Commissioners has been received.

Union County Airport Authority

November 10, 2019

Page 2

The board then discussed the snow plowing issues at the airport. The committee recommended Big Green from Bellefontaine with the contract but there were some questions regarding their equipment etc. After, discussion with Big Green, they withdrew their proposal. This leaves the board without a vendor or contract to do the snow removal. Mr. Bailey will make some calls and try to find someone to do it for this year at least. The board discussed purchasing or leasing its own equipment if Skyvista would provide an operator to at lease get by for this year short term. The board will continue working on this and try to find a resolution sooner rather than later.

Mr. LaPointe reported that a modem and wi-fi are now available at the airport. In running cable for this a large wasp nest was discovered in the ceiling and that there is very little insulation up there. Both issues will hopefully be resolved with the roofing company.

Mr. Shuttleworth reported from Woolpert. (See Attached) They also asked for authorization to hire an appraiser and back up appraiser for approximately \$15,000 to appraise around 9 lots that the board may need to purchase to protect airspace around the airport. Mr. Denman motioned to grant such authority, Mr. Chapman second. Motion passed. Mr. Bailey also motioned to authorize \$10,000 for legal support in this matter, Mr. LaPointe second. Motion passed. It was reported that the IFR restriction with the FAA is being investigated. Mr. Denman motioned to authorize Mr. Popio to enter and sign 3 contracts involving upcoming grant projects including any paperwork to execute and accept the grants. These would be the Pavement Grant for \$395,115, the Lighting Grant for \$495,054 and the Master Plan for \$304,094. Mr. Bailey second. Motion passed. Mr. Chapman also asked Mr. Shuttleworth to investigate exterior power when designing the taxiway lighting. The board agreed that the apron rehabilitation has to be a number 1 priority of the board at this time. This is a critical issue. A conference call with the Federal ADO will be held on November 18th at 9:00 AM to discuss the ACIP.

A special board meeting may be needed to address some of these critical issues. Mr. Mitchell motioned to adjourn the meeting at 6:10 PM. Mr. Chapman second. Motion passed and the meeting adjourned. The December meeting will be held on the 10th and will be held at the LaScala in Dublin beginning at 6:30 PM.

Respectfully submitted

Linda K Thrush, Secretary

November 2019 Bills

ValTech	\$ 69.66	Dec
	\$ 68.63	Nov
Silco	\$ 499.50	
DP&L	\$ 120.77	
	\$ 160.71	
	\$ 102.17	
	\$ 154.37	
Marysville City	\$ 73.84	
	\$ 81.73	
	\$ 46.43	
	\$ 367.75	
Columbia Gas	\$ 128.62	
AnyAWOS	\$ 125.00	
Woolpert	\$ 13,447.50	
	\$ 1,715.00	
John Popio	\$ 125.17	Reimb winc
Rausch Enterprises Mowing	\$ 2,464.75	
Skyvista	\$ 1,009.34	



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Resolution of the Union County Airport Authority Board

The Union County Airport Authority met in regular session on November 12, 2019 at the Union County Airport, 760 Clymer Road, Marysville, Ohio with the following members present: Mr. John Popio, Mr. Ken Denman, Mr. Bruce Rausch, Mr. Bob Chapman, Mr. Shaun Bailey, Mr. Jim Mitchell and Mr. Phillip LaPointe.

Mr. Denman motioned to authorize Mr. Popio to enter and sign 3 contracts involving upcoming grant projects including any paperwork to execute and accepting of these grants. These grants are the Pavement Grant, \$395,115, Lighting Grant, \$495,054 and the Master Plan \$304,094. Mr. Chapman second.

Motion passed with the following roll call:

Mr. John Popio	Yes
Mr. Bruce Rausch	Yes
Mr. Ken Denman	Yes
Mr. Bob Chapman	Yes
Mr. Shaun Bailey	Yes
Mr. Phillip LaPointe	Yes
Mr. Jim Mitchell	Yes

I hereby certify that this is a true and accurate accounting of this resolution

Ms. Linda K Thrush

Union County Airport Authority
Secretary

WOOLPERT PROGRESS REPORT

November 12, 2019

The following is a summary of items/task we worked on during the past month.

1. Revised plans for concrete apron slab option and received two bids for the work, Decker Construction (\$65,025) and Ames Contract Services (\$44,000). Ames then withdrew their bid again. We reached out to three (3) other potential bidders and all declined due to existing workload/timing.
2. Chestnut Crossing Development. On 11/4 attended planning commission meeting with Airport Board members. Prior to meeting, prepared five (5) exhibits showing the future runway extension and the relationship to the proposed development. Presented the exhibits at the meeting and answered questions.
3. Chestnut Crossing Development. On 11/11, John Popio and Tyler Bicknell met with Joel Trewartha from Ryan Homes to discuss potential land acquisition for the area closest to the airport (9 lots). Ryan is willing to consider an offer from the Board to purchase that tract of land. Began coordination with DR Colan (Woolpert team member) to begin the appraisal process for the land. Will want to follow FAA guidelines for potential for future reimbursement

